Activewear Tech Pack Checklist

Style: _____ Revision: _____ Date: _____

01 CONTROL AND TECHNICAL FLATS

- [ ] **Style identity**
  Style name, SKU, season, market, size range and base size.
- [ ] **Revision control**
  Version, date, author, changed pages and one final approver.
- [ ] **Technical flats**
  Front/back views, side where required, numbered detail callouts.
- [ ] **Print check**
  A4 at 100%; PDF readable at 200%; source files accessible.

02 CONSTRUCTION AND MATERIALS

- [ ] **Construction**
  Zone, seam assembly, stitch type, allowance, density and thread.
- [ ] **Reinforcement**
  Pocket corners, strap anchors, drawcord exits and approved alternatives.
- [ ] **BOM**
  Component code, supplier/article, composition, GSM, colour and usage.
- [ ] **Substitution rule**
  No material change without written approval; retain physical standards.

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03 PERFORMANCE AND FIT

- [ ] **Test block**
  Method, conditioning, target, tolerance and report/sample reference.
- [ ] **POM methods**
  Diagram code, relaxed/extended method, base value and units.
- [ ] **Grading**
  Size increments, critical tolerances and size-set review.
- [ ] **Repeatability**
  Two-person measurement comparison and documented wear check.

04 ARTWORK, PACKING AND RELEASE

- [ ] **Colour/artwork**
  Physical colour standard, master source, dimensions and coordinates.
- [ ] **Proof approval**
  Lab dips, strike-offs/sew-outs and cross-size placement rules.
- [ ] **Operations**
  Care/content/origin labels, fold, bag, barcode and carton requirements.
- [ ] **Inspection plan**
  Lot/level/sample size, defect classes, acceptance/rejection numbers.
- [ ] **PP release**
  Signed sample, current file, closed revisions and authorised release.

Open actions / evidence needed: _____

Decision: [ ] Release next step [ ] Hold Approver: _____